

Work Session Agenda

TOWN OF WALLKILL
DATE: February 13, 2019

WORK SESSION
TIME: 7:30 PM

Topics:

- Vacation Leave Carryover/Contract
- Resident Water Sewer Request
- Fogarty Solar
- 4th of July
- Employee Handbook

Resolutions:

1. Transfer of Funds Korn's Campground.
2. Resolution to Advertise Bids for Bulk Pick-Up.
3. Resolution Authorizing Budget Amendments.
4. Resolution Examining Dockets of Justice Joseph Owen, Justice Patrick Owen & Justice Peter Green for 2018.
5. Resolution to Advertise Bids for Pavement Marking Services.
6. Resolution Ratifying Memorandum of Agreement with the PBA.
7. Order Calling for Public Hearing-Extend Midland Lakes Sewer District (Eco Lake Cancer Society Application).
8. Resolution Appointing Part-Time Dial-A-Bus Drivers.
9. Resolution Authorizing Supervisor to Execute No Fee Lease Agreements with Orange County with Respect to Vehicles in the Town's Dial-A-Bus Program.
10. Resolution Appointing Persons to Part-Time Dispatcher Position.

Executive Session:

Motion to Adjourn:

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: Mr. Diana

Sec'd by: Mr. Coyne

Date of Adoption: February 13, 2019

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL AUTHORIZING
BUDGET AMENDMENTS**

It is hereby resolved that the following amendment be made to the 2019 budget:

Transfer \$50,000

From: General Fund Balance (A599)

To: Korn's Campground Storm Repairs (A8620.4)

The Town of Wallkill received a check from NYMIR in the amount of \$50,000 on June 15, 2018 for storm related repairs at Korn's Campground. The date of loss was March 2, 2018. The work is now being completed and the funds need to be amended from General Fund Balance to the repair line.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
 By _____
 Sec'd by _____
 Date of Adoption _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADVERTISE FOR
BIDS FOR SOLID WASTE BULK PICK-UP WITHIN THE TOWN**

WHEREAS, the Town of Wallkill wishes to solicit proposals from solid waste hauling companies to provide bulk pick-up services within the Town; and

WHEREAS, it is necessary to solicit bids for the project in order to insure that the Town selects the lowest responsible bidder in accordance with New York State law,

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, as follows:

1. That the Town Board hereby authorizes and directs the Commissioner of Public Works to issue a Request for Proposals from vendors to furnish all labor, equipment and materials necessary to provide solid waste bulk pick-up services to residents of the Town of Wallkill;
2. The Commissioner of Public Works shall thereafter report back to the Town Board with the results of said bids.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: Mr. Diana

Sec'd by: Mr. Coyne

Date of Adoption: February 13, 2019

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL AUTHORIZING
BUDGET AMENDMENTS**

It is hereby resolved that the following amendment be made to the 2019 budget:

Transfer \$54,210

From: Sewer Fund Contingency (SSA1990.4)

To: Sewer Building Repairs (SSA8110.4616)

This transfer was approved as Resolution #131 of 2018 on December 20, 2018, but the project was not started until 2019. The Town Board will need to approve this for the 2019 budget.

This amendment is to utilize available contingency funds to repair the roof of the Sewer Plant. Quotes for the emergency repairs were received from 3 vendors and the selected vendor, All Steel and Aluminum had the lowest price.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
EXAMINING THE CRIMINAL AND CIVIL DOCKETS OF
TOWN JUSTICES JOSEPH OWEN, PATRICK OWEN AND PETER GREEN
FOR THE CALENDAR YEAR 2018**

WHEREAS, pursuant to Town Law Section 123 and Section 2019-a of the Uniform Justice Court Act, the Town Board is required to audit the criminal and civil dockets of each Town Justice annually; and

WHEREAS, the Town Board has received and reviewed the criminal and civil dockets of Town Justices Joseph Owen, Patrick Owen and Peter Green for the Calendar Year 2018;

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the fines and fees therein showed to have been collected have been turned over to the proper offices as required by law and said reports are approved and accepted by the Town Board of the Town of Wallkill.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
By _____
Sec'd by _____
Date of Adoption _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADVERTISE FOR
BIDS FOR PAVEMENT MARKING SERVICES WITHIN THE TOWN**

WHEREAS, the Town of Wallkill wishes to solicit proposals from companies to provide pavement marking services within the Town; and

WHEREAS, it is necessary to solicit bids for these services in order to insure that the Town selects the lowest responsible bidder in accordance with New York State law,

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, as follows:

1. That the Town Board hereby authorizes and directs the Commissioner of Public Works to issue a Request for Proposals from vendors to furnish all labor, equipment and materials necessary to provide pavement marking services to the Town of Wallkill;
2. The Commissioner of Public Works shall thereafter report back to the Town Board with the results of said bids.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
RATIFYING MEMORANDUM OF AGREEMENT BETWEEN
THE TOWN AND THE TOWN OF WALLKILL POLICE OFFICERS' BENEVOLENT
ASSOCIATION, INC. TO RENEW THE EXISTING COLLECTIVE BARGAINING
AGREEMENT**

WHEREAS, the Town and the Town Of Wallkill Police Officers' Benevolent Association, Inc. (the "PBA") are parties to a collective bargaining agreement; and

WHEREAS, the Town Board and the PBA have agreed to modify and extend the terms of the collective bargaining agreement through and including December 31, 2019 as set forth in a certain Memorandum of Agreement dated as of February 8, 2019; and

WHEREAS, the Town Board believes that it is in the public interest to enter into the aforesaid Memorandum of Agreement with the PBA;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Town Board of the Town of Wallkill,

THAT said Town Board hereby ratifies and approves the Memorandum of Agreement between the Town of Wallkill and the PBA dated as of February 8, 2019, a copy of which is annexed to this resolution.

At a Meeting of the Town Board of the Town of Wallkill in the County of Orange, State of New York, held at Town Hall, Tower Drive, Town of Wallkill, NY, on the 13th day of February, 2019.

-----x
In the Matter of the Extension of the Sewage Collection System within the Town of Wallkill Consolidated Midland Lakes Sewer District in the Town of Wallkill, County of Orange, State of New York
-----x

**ORDER CALLING FOR
PUBLIC HEARING**

WHEREAS, a written Petition, in due form and containing the required signatures, has been filed Eco Lake Cancer Society, Inc. with the Town Board of the Town of Wallkill, County of Orange, State of New York, for the extension of the sewage collection system within the Wallkill Consolidated Midland Lakes Sewer District in the Town of Wallkill which concerns the lot designated on the Tax Map as Section 40 Block 1 Lot 28.321 located at 79 Bisch Road; and

WHEREAS, the improvements proposed consist of the extension of the existing Wallkill Consolidated Midland Lakes Sewer District sewage treatment facilities to provide sewage treatment services to the aforesaid property, and

WHEREAS, it is the intention of the Petitioner to construct the improvements proposed to be installed within the district at its sole cost, which cost includes all costs in connection with the extension of the sewer district, and

WHEREAS, Eco Lake Cancer Society, Inc. (“the Petitioner”) submitted a Petition to the Town Board seeking the extension of the facilities within Wallkill Consolidated Midland Lakes Sewer District to incorporate the Petitioner’s property known on the Tax Map as Section 40 Block 1 Lot 28.321, and

WHEREAS, together with the Petition the Petitioner submitted an Engineer’s Report prepared by MJS Engineering & Land Surveying, PC updated as of November, 2018 and a Short Environmental Assessment Form, and

WHEREAS, the Town Board is the sole Involved Agency in connection with the Petition for the extension of the facilities within the Wallkill Consolidated Midland Lakes Sewer District.

NOW, THEREFORE, BE IT RESOLVED that on the 28th day of March, 2019 at 7:25 o’clock P.M. on said day the Town Board will meet and hold a public hearing to consider the extension of the facilities within the Wallkill Midland Lakes Consolidated Sewer District, including the environmental significance thereof, and to hear all persons

interested in the subject therefore, and for such other and further action on the part of the Town Board in connection with this matter as may be appropriate, and be it

FURTHER ORDERED that the Town Board does hereby assume Lead Agency status in connection with the SEQRA review of the Petition seeking to extend the Wallkill Consolidated Midland Lakes Sewer District filed by the Petitioner, and be it

FURTHER ORDERED that the Town Clerk is hereby directed to publish a certified copy of this Order at least once in the official newspaper of the Town not less than 10 nor more than 20 days before the date of the hearing, and be it

FURTHER ORDERED that the Town Clerk is hereby directed to cause a certified copy of this Order to be posted on the sign board of the Town not less than 10 nor more than 20 days before the date of the hearing.

Dated: Town of Wallkill, New York
13th day of February, 2019

Motion By: Mr. _____

Seconded By: Mr. _____

Councilman Coyne Voting _____
Councilman Valentin Voting _____
Councilman Meyer Voting _____
Councilman Johnson Voting _____
Supervisor Diana Voting _____

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
 By: _____
 Sec'd by: _____
 Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
APPOINTING PART-TIME DIAL-A-BUS DRIVERS**

WHEREAS, there exists a vacancies in the Town of Wallkill Dial-A-Bus Department for a part-time drivers; and

WHEREAS, Lisa Klabanoff and Stephen Kearns fulfill the civil service requirements of knowledge, skill, and experience for the part-time driver positions; and

WHEREAS, the Town of Wallkill Dial-A-Bus Department has a need for part-time drivers for the efficient and cost-effective functioning of that Department; and

WHEREAS, it is the opinion of the Dial-A-Bus Coordinator and the Town Board of the Town of Wallkill that the aforesaid persons are qualified to fill said positions;

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the Town Board of the Town of Wallkill hereby appoints Lisa Klabanoff and Stephen Kearns to the position of part-time driver to serve in said capacity at the Town of Wallkill Dial-A-Bus Department at the starting hourly rate of \$17.00/hr., effective immediately, pending the receipt of a satisfactory background check, passage of all required testing under NYS Vehicle & Traffic Law Article 19-A and the Town of Wallkill Drug and Alcohol Policy as same relates to Bus Drivers, and the submission to and approval by the Orange County Department of Human Resources-Civil Service Department of all appropriate documentation.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
 By: _____
 Sec'd by: _____
 Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE NO FEE LEASE
AGREEMENTS WITH ORANGE COUNTY WITH RESPECT TO VEHICLES TO BE
UTILIZED IN THE TOWN'S DIAL-A-BUS PROGRAM**

WHEREAS, the County of Orange has made available to the Town of Wallkill three new 2018 12 passenger buses and one new 2018 18 passenger bus at no cost to be used in the Town's Dial-A-Bus program; and

WHEREAS, in order to accept the buses, which are owned by Orange County, it is necessary for the Town of Wallkill to execute certain leases, which shall be a no cost lease for the vehicle itself, with the Town remaining responsible for fuel, insurance, maintenance and repair costs; and

WHEREAS, the Town Board of the Town of Wallkill believes it is in the best interest of the Town of Wallkill to authorize the Town Supervisor to take all steps necessary to acquire the subject buses from the County of Orange,

NOW, THEREFORE, IT IS HEREBY

RESOLVED by the Town Board of the Town of Wallkill that the Town Supervisor is hereby authorized and directed to accept the subject 2018 buses from the County of Orange and execute all documents to effectuate the acceptance of the buses, including, but not limited to, no fee lease agreements with the County of Orange, subject to the approval of the Town Attorney.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
 By: _____
 Sec'd by: _____
 Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
APPOINTING PERSONS TO THE POSITION OF PART-TIME POLICE DISPATCHER**

WHEREAS, there exists vacancies in the Town of Wallkill Police Department for part-time dispatchers; and

WHEREAS, Brittany J. Bogle, John P. Hastings, Michelle C. Houston, Carmen I Mantali, Christopher M. Mendola and Grace A. Pettus all fulfill the civil service requirements of knowledge, skills, and experience for the part-time Dispatcher positions; and

WHEREAS, the Town of Wallkill Police Department has a need for part-time Police Dispatchers for the efficient and cost-effective functioning of that Department; and

WHEREAS, it is the opinion of the Chief of the Wallkill Police Department and the Town Board of the Town of Wallkill that the aforesaid persons are qualified to fill said positions;

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the Town Board of the Town of Wallkill hereby appoints **Brittany J. Bogle, John P. Hastings, Michelle C. Houston, Carmen I Mantali, Christopher M. Mendola and Grace A. Pettus** to the position of part-time Dispatchers to serve in said capacity at the Town of Wallkill Police Department, effective immediately provided that: 1) the Chief of Police approves said appointees following a final employment interview; 2) all background checks are satisfactorily completed; and 3) all appropriate documentation is submitted and accepted by the Orange County Department of Human Resources-Civil Service Department.