



Town of Wallkill Building Dept
99 Tower Dr., Bldg A
Middletown, NY 10941
845-692-7807
building@townofwallkill.com

Albert Vance, Building Inspector

Indoor woodstove, pellet stove, gas fireplace/insert application

As of May 12, 2020 Applicable sections of the following codes:

- Title 19 (NYCRR)
- Uniform Fire Prevention and Building Code (Uniform Code)
- State Energy Conservation Construction Code (Energy Code)

A.) Contractor *insurance* requirements:

IF Homeowner = contractor:

- 1.) provide a photocopy of your homeowner's declarations page proving insurance coverage for the address of this project.
- 2.) Fill out/notarize affidavit of insurance form-request at Building Dept.

---OR---

Contractor (paid contractor):

- 1.) Provide C105.2 or U26.3 NYS WC certificate made out to the Town of Wallkill
- OR-----
- 2.) Self-insured contractor's print exemption certificate from NYS WC website and provide with application submittal

B.) *Stove or insert location*: Sketch of floor plan of where proposed stove or insert is to be located with measurements from stove to ALL windows and entrances/exits in the room

C.) *Stove or insert specs, installation and clearance requirements*:

- 1.) Photocopy of stove manufacturer's *model specs* as per NY State Residential Code for *stove*
 - 2.) Photocopy of the stove manufacturer's *installation specs* AND *clearance* to combustibles for the stove to be used
 - 3.) Photocopy of the stove manufacturer's *installation specs* AND *clearance* to combustibles for the chimney to be used
- or
- 4.) Photocopy of *fireplace insert* manufacturer's model specs and installation instructions

D.) Inspections schedule inspections for your stove or insert and chimney project: (where applicable)

Verify inspections required for YOUR individual project

--email inspection requests by 3pm for next business day

--Inspections are performed between 9am-4pm.

--Please make sure you are ready for your inspection--failed/not ready surcharge = \$75fee. No one home at time of inspection is a failed not ready surcharge. Please be available during your confirmed inspection time window.

Possible inspections for your stove or insert project include:

- 1.) Stove, insert and/or chimney installation *before* enclosing
- 2.) Electrical-(any outlets or wiring for the stove project need rough-in and final electrical inspection from list of Town approved electrical inspectors provided on this application
- 3.) Rough plumbing gas pressure test for gas insert
- 4.) Submit completed final paperwork, notarized by contractor and final cost sheet
- 5.) **Final Inspection** --email inspectionrequest@townofwallkill.com with permit # in subject line, request *date* and *morning or afternoon* 3 hr window. Reply email from *Building Dept* will confirm your inspection.

Town approved electrical inspectors:

Frank Schmaus ----- 845-800-6909
Adam Frank ----- 845-494-6255
John Taylor ----- 845-597-5072
Manny Zervakis --- 845-233-6711
Ernie Bello ----- 845-569-1759
John Wierl ----- 845-343-6934
Jerry Caliendo ----- 845-294-7695
John Hamilton ----- 845-549-0708

Please call one of the inspectors for your project (if applicable)

Provide the inspector with your permit #

*There is a *fee* for the electrical inspection not included in your permit application fee

2022 indoor stove, gas fireplace/insert application

Application # PA- _____ Permit # BP- _____ Section _____ Block _____ Lot _____

Date Examined _____ Date Approved _____ Date Disapproved _____

**** ** *** ***ALL permits require INSPECTIONS or A VIOLATION will be served*** **** ** ***
inspectionrequest@townofwallkill.com (permit # in the subject line)

Applicant's Name: _____ Phone # _____

Applicant Type (Owner, Contractor, Designer, Agent, Tenant) email address: _____

Property Owner's Name _____

Mailing Address _____

City/State/Zip _____

Location of Land/Project (# and Street) _____

Permit Fee \$95 for each stove or insert + \$50 C/C fee = Total fee due _____
(min. fee. \$145)

COST OF PROJECT CONSTRUCTION: \$ _____ Intended Use _____

NY State Design Professional _____ Phone Number _____

Address: _____ email: _____

Contractor Name _____ Phone Number _____

Address: _____ email: _____

Orange Co. electrician: _____ Lic# _____ Exp. Date _____
(if applicable)

2022 Town of Wallkill approved electrical inspector list:

- Frank Schmaus ----- 845-800-6909
- Adam Frank ----- 845-494-6255
- John Taylor ----- 845-597-5072
- Alfred Shauger-----845-800-6038
- Chris Peone-----845-853-3202
- Ernie Bello ----- 845-569-1759
- John Wierl ----- 845-343-6934
- Jerry Caliendo ----- 845-294-7695
- John Hamilton ----- 845-549-0708

2022 indoor stove, gas fireplace/insert application

Application # _____ Section _____ Block _____ Lot _____

**TOWN OF WALLKILL
COUNTY OF ORANGE
OFFICE OF THE BUILDING INSPECTOR**

AFFIDAVIT OF OWNER

Premises _____

_____ Being duly sworn, deposes and says that he/she is
(Name of Property Owner as per recorded deed)

the owner above named.

He/She is the **OWNER** and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his/her knowledge and belief and that the work will be performed in the manner set forth in the application and in the plans and specification filed therewith.

Deponent alleges that 1) the provisions of the Worker's Compensation Law does not apply in this case in that he/she will do all required work on the premises and will imply no labor thereat, OR 2) owner alleges that contractor performing work, will provide required NYS Worker's Compensation Insurance wherefore, deponent requests approval of said plan and application and issuance of a PERMIT to commence work.

Signed _____
(Signature of Property Owner)

Sworn to before me this

_____ day of _____ 20 _____

Notary Public

2022 indoor stove, gas fireplace/insert application

(To be submitted upon completion of work)
FINAL PAPERWORK pg1

PERMIT # _____ Section _____ Block _____ Lot _____

**TOWN OF WALLKILL
COUNTY OF ORANGE
OFFICE OF THE BUILDING INSPECTOR
AFFIDAVIT OF SUPERINTENDENT**

I, _____, the person observed the work for which a Certificate of Occupancy/Compliance is being sought, hereby certifies that the building constructed under Town of Wallkill Building Permit Number _____ has been constructed as per plans and specifications accepted for the Building Permit, and that all work and materials meet the standards and specifications for which they were designed and that the building is safe for human occupancy/use.

Signed _____
Superintendent (General Contractor)

Sworn to before me this

_____ day of _____ 20____

Notary Public

2022 indoor stove, gas fireplace/insert application

(To be submitted upon completion of work)
FINAL PAPERWORK pg2

PERMIT # _____ Section _____ Block _____ Lot _____

**TOWN OF WALLKILL
COUNTY OF ORANGE
OFFICE OF THE BUILDING INSPECTOR
AFFIDAVIT OF FINAL COST OF CONSTRUCTION**

I, _____ being duly sworn, deposes and says he/she is the applicant/agent named in the Building Permit dated _____, 20__ relating to construction or other work having been performed in the Town of Wallkill.

Filed Cost of Construction _____

Final Cost of Construction _____

Permit Fee Paid _____

Additional Fee Due _____

(Costs for the work described in the application for building permit include the cost of all the construction and other work done in connection therewith)

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