

## Work Session Agenda

TOWN OF WALLKILL  
DATE: 1/11/2023

WORK SESSION  
TIME: 7:00pm

### Topics:

- Town Of Wallkill Banner
- Approve Warrants

### Resolutions:

1. Resolution – Appointing Two Full-Time Laborers & One Full Time Mechanic For The Town Of Wallkill Department Of Public Works
2. Resolution – Authorizing Promotions in TOW DPW for The Position of Motor Equipment Operator (MEO) & Heavy Equipment Operator II (HEO II)
3. Resolution- Authorizing The Commissioner Of Public Works To Solicit Proposals For The Granite Panels For The Vietnam Veterans Memorial Wall
4. Resolution – Supporting Submission of Grant Applications For The Purchase & Installation Of Lights At The Girls Softball Field At Little League Park
5. Resolution- Authorizing Outside Vendor Contract For Mugshot System Replacement For The Town Of Wallkill Police Department
6. Resolution – Authorizing The Release Of Performance Bond Posted By Fogarty Solar, LLC Solar Project at 124 Lybolt Rd.
7. Resolution – To Hire A Temporary Part-Time Clerk For The Receiver Of Taxes Department
8. Resolution – To Hire A Temporary Full Time Records Clerk For The Town of Wallkill Police Department
9. Resolution – To Execute An MOA With Respect To Establishing A Sick Leave Bank For A Town Employee
10. Resolution- Budget Amendments

### Executive Session:

### Motion to Adjourn:

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
By  
Sec'd by  
Date of Adoption

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
APPOINTING TWO FULL-TIME LABORERS AND ONE FULL-TIME MECHANIC  
FOR THE TOWN OF WALLKILL DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, a need exists for two (2) full-time Laborers and one (1) full-time Mechanic in the Town of Wallkill Department of Public Works; and

**WHEREAS**, Kevin Bowers, John Miller and Devon Piatt fulfill the requirements of knowledge and skill for the positions; and

**WHEREAS**, it is the opinion of the Commissioner of Public Works and the Town Board of the Town of Wallkill that Kevin Bowers, John Miller and Devon Piatt are qualified to fill said positions;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby makes the following promotional appointments in the Town Department of Public Works, effective no earlier than January 16, 2023:

- Kevin Bowers - Laborer
- John Miller - Laborer
- Devon Piatt - Mechanic; and be it further

**RESOLVED**, that said promotions shall be provisional and subject to the submission and acceptance of all appropriate documentation by the Orange County Department of Human Resources and effective upon such acceptance.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

The following was presented

By:

Sec'd by:

Date of Adoption:

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
PROMOTING FAUSTINO ROTUNDO, TREVOR DEWITT  
AND RAYMOND HULSEAPPLE  
TO THE POSITION OF MOTOR EQUIPMENT OPERATOR (MEO)  
AND ANTHONY FIGURA TO THE POSITION OF  
HEAVEY EQUIPMNET OPERATOR II (HEO II) IN THE  
DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, there exists four (4) vacancies in the Town of Wallkill Department of Public Works for the positions of Motor Equipment Operator (MEO) and Heavy Equipment Operator II (HEO II); and

**WHEREAS**, upon the recommendation of Louis J. Ingrassia Jr., Commissioner of Public Works, the Town Board has considered the promotion and appointment of Faustino Rotundo, Treavor DeWitt, Raymond Hulseapple and Anthony Figura to fill the current vacancies, and

**WHEREAS**, it is the opinion of the Town Board of the Town of Wallkill that Faustino Rotundo, Trevor DeWitt, Raymond Hulseapple and Anthony Figura are qualified to serve in these positions;

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby makes the following promotional appointments in the Town Department of Public Works, effective as of January 16, 2023:

- Faustino Rotundo – Motor Equipment Operator (MEO)
- Trevor Dewitt – Motor Equipment Operator (MEO)
- Raymond Hulseapple – Motor Equipment Operator (MEO)
- Anthony Figura – Heavy Equipment Operator II (HEO II)

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

The following was presented

By:

Sec'd by:

Date of Adoption:

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO  
SOLICIT PROPOSALS FOR GRANITE PANELS FOR THE  
VIETNAM VETERANS MEMORIAL WALL**

**WHEREAS**, the Town of Wallkill is in need of granite panels for the Vietnam Veterans Memorial Wall; and

**WHEREAS**, the Town is required under New York State Law and the Town Code to purchase such services from the lowest responsible bidders,

**NOW, THEREFORE, LET IT BE HEREBY**

**RESOLVED**, that the Town Board hereby authorizes and directs the Town of Wallkill Commissioner of Public Works to advertise for and solicit bids from qualified vendors and to thereafter report back to the Town Board with the results of said bids.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented

By:

Sec'd by:

Date of Adoption:

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
SUPPORTING THE SUBMISSION OF A LOCAL COMMUNITY ASSISTANCE  
PROGRAM (LOCAP) GRANT APPLICATION AND A COMMUNITY, RESILIENCY,  
ECONOMIC SUSTAINABILITY AND TECHNOLOGY (CREST) GRANT  
APPLICATION FOR THE PURCHASE AND INSTALLATION OF LIGHTS AT THE  
GIRLS SOFTBALL FIELD AT LITTLE LEAGUE PARK**

**WHEREAS**, the Town Board of the Town of Wallkill wishes to apply for a grant from through the LOCAP and CREST Grant Programs to partially fund the purchase and installation of lights for the girls softball field at the Little League Park; and

**WHEREAS**, the total project cost is approximately \$223,525.00 and the Town would be reimbursed for \$200,000.00 collectively upon completion if the grant is awarded; and

**WHEREAS**, the Town Board of the Town of Wallkill believes it is in the best interest of the Town of Wallkill to apply for the aforesaid grant,

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED** that the Town Board of the Town of Wallkill hereby authorizes and directs the Town Supervisor or his designee to execute and submit the application for a grant from the LOCAP and CREST Grant Programs to request said funding and to execute any and all documents necessary to implement the grant if it is awarded to the Town. If successful, the Town will fund their share of the project through General Fund Balance.

Resolution No. : \_\_\_ of 2023

**ROLL CALL VOTE**

**THE TOWN OF WALLKILL  
TOWN BOARD**

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE AN OUTSIDE VENDOR  
CONTRACT FOR A MUGSHOT SYSTEM REPLACEMENT FOR THE TOWN OF  
WALLKILL POLICE DEPARTMENT**

**WHEREAS**, the Town of Wallkill Police Department is in need of a Mugshot System replacement; and

**WHEREAS**, DataWorks Plus has submitted a quotation for a RIC1 Plus Livescan and Mugshot system replacement to the Town; and

**WHEREAS**, the services and equipment to be provided by this vendor may be procured without the need for competitive bidding because the proposed costs do not meet the threshold to require competitive bidding procedures.

**WHEREAS**, the Town Board has determined that it is in the overall best interests of the Town to enter into a contract with DataWorks Plus for the aforesaid services,

**NOW THEREFORE, IT IS HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby authorizes the Town Supervisor, or his designee to execute a contract with DataWorks Plus to replace the mugshot system at the Town of Wallkill Police Department for the sum of \$19,600.00 in accordance with the proposal annexed hereto, along with any other appropriate documents to effectuate the intent of this Resolution, all of which shall be subject to review and approval by the Town Attorney.

Resolution No. : \_\_\_ of 2022

**ROLL CALL VOTE**

**THE TOWN OF WALLKILL  
TOWN BOARD**

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND POSTED FOR THE  
SOLAR PROJECT AT 124 LYBOLT ROAD (SBL: 12-1-22.23)**

**WHEREAS**, Fogarty Solar, LLC, has posted the following Performance Bond issued by the Atlantic Specialty Insurance Company with respect to its solar project located at 124 Lybolt Road within the Town of Wallkill:

<u>Bond #</u>	<u>Date</u>	<u>Amount</u>
800027666	January 4, 2018	\$1,444,569.64; and

**WHEREAS**, MHE Engineering, by way of correspondence dated April 1, 2022 and January 6, 2023, has advised that it is appropriate to release the Performance Bond at this time; and

**WHEREAS**, the Town Board of the Town of Wallkill agrees with the recommendations of the Town’s Consulting Engineer and is authorized to release the aforesaid letter of credit pursuant to Town Code Section 249-42(B)(6),

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

1. The Town Board of the Town of Wallkill hereby approves the release of Performance Bond #: 800027666 posted by Fogarty Solar, LLC issued by Atlantic Specialty Insurance Company for the benefit of the Town of Wallkill in the sum of \$1,444,569.64 in connection with the aforementioned project; and
2. The Town Supervisor or his designee is authorized to execute any necessary documents associated with the foregoing, once any unpaid inspection fees, professional fee invoices or other outstanding or unpaid fees due to the Town are paid in full.

Resolution No. : \_\_\_ of 2023

**ROLL CALL VOTE**

**THE TOWN OF WALLKILL  
TOWN BOARD**

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL HIRING A  
TEMPORARY PART-TIME CLERK FOR THE RECEIVER OF TAXES'  
DEPARTMENT**

**WHEREAS**, the Town Board has determined that there is a need to hire a temporary part-time Clerk for the Receiver of Taxes' Department in order to provide for the efficient operation of said department; and

**WHEREAS**, in the opinion of the Town Board, Fran Amelio fulfills the requirements of knowledge, skill, and experience for the temporary position; and

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby appoints Fran Amelio to the position of temporary part-time Clerk in the Receiver of Taxes' Department for the period of January 17, 2023, through April 17, 2023, at the rate of \$18.00 per hour with a maximum work period of 20 hours per week, pending the approval of the Orange County Department of Personnel-Civil Service Division.



Resolution No. : \_\_\_\_ of 2022

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL HIRING A  
TEMPORARY FULL-TIME RECORDS CLERK FOR THE POLICE DEPARTMENT**

**WHEREAS**, the Town Board has determined that there is a need to hire a temporary full-time records clerk for the Town Police Department in order to provide for the efficient operation of said department; and

**WHEREAS**, in the opinion of the Town Board, Michelle Houston fulfills the requirements of knowledge, skill, and experience for the temporary position; and

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby appoints Michelle Houston to the position of temporary full-time records clerk in the Town Police Department **for a period not to exceed ninety (90) days** at the rate of \$23.18 per hour, effective as of December 19, 2022, pending the approval of the Orange County Department of Personnel-Civil Service Division and subject to the appointed individual and the Civil Services Employees Association executing the appropriate memorandum of agreement with the Town regarding the terms and conditions of said appointment, if necessary, and it is further

**RESOLVED**, that this resolution, which reflects a change in the hourly rate of pay for the appointed employee, replaces the resolution adopted by the Town Board on December 14, 2022 with respect to the appointed employee.

Resolution No. :\_\_ of 2023

**ROLL CALL VOTE**

**THE TOWN OF WALLKILL  
TOWN BOARD**

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE  
A MEMORANDUM OF AGREEMENT WITH RESPECT TO ESTABLISHING A SICK  
LEAVE BANK FOR A TOWN EMPLOYEE**

**WHEREAS**, an employee of the Town of Wallkill has a non-work-related illness, has exhausted her accrued leave time and is expected to be out on leave for an additional period of time; and

**WHEREAS**, said employee has requested that the Town consent to the establishment of a “sick bank” for said employee in order for other Town employees to donate some of their accumulated sick time to said employee, and the Town Board is amenable to said request,

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED** that the Town Board of the Town of Wallkill hereby authorizes the Town Supervisor, or his designee, to execute a sick bank agreement with a specific Town employee, subject to review of said agreement by the Town Attorney.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented:  
By:  
Sec'd by:  
Date of Adoption:

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Supervisor</i> <b>Mr. Serrano</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TRANSFER OF FUNDS**

**IT IS HEREBY RESOLVED**, that the Town Board hereby authorizes and directs the Town Comptroller to transfer funds with respect to the 2022 Town Budget as follows:

1) GENERAL FUND

	Account:	Description:	Debit (From):	Credit(To):
From:	A-5990	Fund Balance	6,362.00	
To:	A-3310-46131	Lighting Repair		6,362.00

This moves additional funds to cover lighting repairs.

	Account:	Description:	Debit (From):	Credit(To):
From:	A-5990	Fund Balance	6,693.00	
To:	A-1624-4641	Capital Repairs		6,693.00

This moves additional funds to cover the Building B capital build.

2) HIGHWAY FUND

	Account:	Description:	Debit (From):	Credit(To):
From:	DA-5990	Fund balance	1028.00	
To:	DA-9040-81	Insurance – Workers Comp		1028.00

This moves additional funds needed for Worker’s Compensation Payments.

3) LIGHTING DISTRICTS

	Account:	Description:	Debit (From):	Credit(To):
From:	SLA-5990	Fund balance	20,599.00	
To:	SLA-5182-46131	Lighting District 1 Repair		20,599.00
From:	SLB-5990	Fund balance	30,668.47	
To:	SLB-5182-46131	Lighting District 2 Repair		30,668.47

This moves additional funds to cover lighting district repairs.